



6451 Center Street  
Mentor, OH 44060

## GUIDELINES AND APPLICATION FOR STUDENT PARKING

(Please Print) Last First Student ID # Grade Date

**OFFICE USE ONLY:**

Permit #: LOT: N W S STADIUM College Career Preparation Career Technical Education Program:

**APPLICANT MUST COMPLETE VEHICLE INFORMATION:**

(Only one vehicle can be registered. If you need to drive a different vehicle, you must present a note from your parents and sign in at the Security Booth each morning that you drive the non-registered vehicle. Permits CANNOT be switched to a non-registered vehicle.)

Plate Number: Vehicle Year: Vehicle Make: Vehicle Color:

Vehicle Registered to: Student's Driver's License Number:

**Parking Permit Guidelines**

**PROCESS:** Parking permits will be issued by using a lottery system for all seniors who qualify; then juniors who qualify in the event that parking permits still remain after the senior lottery. Sophomores do not have the privilege of driving to school due to lack of parking space. All students must have a valid MHS parking permit to park at Mentor High School.

**CRITERIA:** the following criteria have to be met to qualify for the privilege of a parking permit at Mentor High School:

1. At least a 2.00 cumulative grade point average.
2. Absent no more than 10 days of school. If a doctor's excuse is on file in the nurse's office, the dates covered by the note are not included in the 10-day total. Be certain doctor's excuses have been presented prior to the end of the school year. If you are in doubt about your attendance, you may obtain a copy of your absences from your unit office.
3. No more than one suspension.

**REVOCAION OF PARKING PRIVILEGES:** A parking permit will be revoked for the remainder of that academic year when any of the following occurs:

1. The student's grade point average for any grading period falls below a 2.00.
2. The student has accumulated more than ten (10) absences. These will not include those absences for which the student has secured written verification of illness from a doctor.
3. The student has accumulated two (2) or more suspensions for infraction(s) of Board Policy 6.19.

Continued eligibility of students with parking permits may be monitored on a quarterly basis. In the event a student no longer meets the eligibility criteria, he/she may be required to return the permit to the appropriate Unit Principal immediately upon notification. Failure to do so may result in disciplinary action. **\*\*There will be no refunds of previously paid parking fees if a student has his/her parking permit revoked.**

**Parking Permit Rules and Regulations**

I request the privilege of driving to school and understand that I must abide by the following rules and regulations:

1. I will present a valid Ohio Driver's license.
2. I will use this permit only on the vehicle I have registered. If I need to drive a different vehicle, I will present a note from my parent and sign in each morning I drive it. I will not share my permit with anyone else.
3. If my permit is lost, stolen or missing, I will not be issued another permit or be allowed to park on school property until my permit has been found or recovered.
4. My parking permit is to be attached to the rearview mirror. I will not laminate or cover the permit in any manner. If my permit is altered, there will be a replacement fee, and disciplinary consequence.
5. My permit allows me to park only in the designated lot. If I park anywhere else, I am subjecting myself to the possibility that my vehicle will be towed and possible disciplinary consequences.
6. Once I park my car, I (and passengers, if applicable) will immediately exit and lock the vehicle. No student may reenter the vehicle unless he/she promptly leaves school property at the designated dismissal time or is in possession of an authorized pass.
7. Student parking is provided as a privilege at Mentor High School. School officials retain the right to examine the contents and/or search a student's vehicle parked on school premises when they have a reasonable belief that items contained in the car may interfere with the safe or effective operation of the school. Any car on school property is under this guideline.
8. Vehicles driven by students and parked on school property are subject to random search by dogs trained to detect the presence of drugs. These searches may be conducted without regard to whether there is a reasonable suspicion that any vehicle or its contents contains evidence of a violation of a criminal statute or a school rule.
9. I will comply with State of Ohio and City of Mentor vehicle regulations while on school property.
10. My car may be towed at my expense, or a wheel lock applied, if I violate parking rules and regulations.
11. Any violation of Board Policy 6.19 may result in the loss of my parking privilege.

STUDENT SIGNATURE/DATE: \_\_\_\_\_

I hereby give consent for my son/daughter to drive the registered vehicle to and from school and will cooperate to see that the above rules and regulations are carried out. I realize that the privilege of driving may be revoked for any infraction of the above regulations. My signature indicates that I have read and agree with the rules listed above. I have also read and understand Board Policy 6.19 (Student Parking).

PARENT SIGNATURE/DATE: \_\_\_\_\_

Administrator's Approval/Date: \_\_\_\_\_